

**Rocket Academy – Dual Credit Advanced Technology Center**  
**Governance Board Minutes**  
**Tuesday, October 24, 2023**  
**Belgium Village Hall**  
**3:00 p.m. – Monthly Meeting**

| #  | Item   | Discussion  | ACTION |
|----|--|---|--------|
| 1. | Call to order  |   |        |
| 2. | Roll Call  | Board: Mike D, Bill C, Randy K, Rachel K, Jonathan F, Gary K<br>Virtual: Nikki K, Jamie S<br>Staff: Chad B, David F, Tera R   |        |
| 3. | <a href="#">Declaration of Posting</a>   |   |        |
| 4. | Welcome & Introduction of Guests   | Tim Scottberg, WRCCS,<br>Richard Reilly, Greg Prahl   |        |
| 5. | Approval of the Agenda/Consent Agenda with identification of items to be taken off the consent agenda discussion and/or separate action  |   |        |
| 6. | Public Input   |   |        |
| 7. | <b>Reports</b><br>a. Director, David Friend, <a href="#">Director Report</a><br>b. <a href="#">Financial</a> , Tera Rogers<br>c. <a href="#">Final Liquidation Budget</a> , David Friend | a. Lots of career/industry fairs and hands-on learning. Parent feedback has been positive.<br>b. \$6053.07, minimal growth via monthly interest<br>c. 69% Capital, 11% Non-capital, 15% Purchase Services, mostly marketing, 5% Personnel   |        |
| 8. | <b>Action Items</b><br>a. NSF Grant Update, Rachel Kroeplin  | a. LTC needs to bill us for their fall courses to pay for tuition for the fall courses. Exploring options for moving forward and making it more of a wash. Rachel presented an idea where RA would become a subgrantee and would also open pathway opportunities to the students. We may need to call a quick virtual meeting within the next couple of weeks to decide on this. David and Rachel will meet in the meantime to craft this proposal. |        |

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| <p><b>9. Non-Action Items</b></p> <ul style="list-style-type: none"> <li>a. <b>WRCCS Governance Board Training, Tim Scottberg</b></li> <li>b. <b>Fundraising Committee Members (2-3)</b></li> <li>c. <b>Other committees??</b></li> </ul> | <ul style="list-style-type: none"> <li>a. Tim Scottberg offered an overview as to the role of governance boards and complimented the level of engagement in discussions of our board. The roles of the authorizer, governance board, and school leader were illustrated. The main focus of Tim’s presentation was sustainability and tangible next steps. The board had a very long discussion about numbers - dream enrollment for students, numbers of staff, do student numbers drive staff or staff numbers drive available enrollment?</li> <li>b. Fundraising Comm. will meet November 1st, 8:00-9:00 AM (virtually) - Committee volunteers: Jamie, Jonathan, Mike</li> <li>c. WRCCS suggests 3 sub-committees to start: Academic Pathways, Fundraising, Marketing</li> </ul> |  |
| <p><b>10. Consent Agenda Action Items</b></p> <ul style="list-style-type: none"> <li>a. <a href="#">Minutes</a> from Sept. 26, 2023</li> <li>b. <b>Financial Report</b></li> <li>c. <b>Final Liquidation Budget</b></li> </ul>            |   | <p>Motion - Jamie, 2nd - Gary, motion passes</p> |
| <p><b>11. Future Agenda Items</b></p> <ul style="list-style-type: none"> <li>a) <b>Business/Strategic Planning</b></li> <li>b) <b>Construction Proposal</b></li> <li>c) <b>Marketing Plan</b></li> </ul>                                  |   |  |
| <p><b>12. Next Mtg date(s)</b></p> <ul style="list-style-type: none"> <li>• <b>November 28, 2023</b></li> <li>• <b>December 19, 2023</b></li> <li>• <b>January 23, 2024</b></li> </ul>  |   |  |
| <p><b>13. Motion to adjourn</b></p>   |   | <p>Motion - Randy, 2nd - Bill</p>                |
| <p><b>14. Announcements &amp; Upcoming Dates</b></p>  | <ul style="list-style-type: none"> <li>•</li> </ul>   |  |
| <p><b>15. Parking Lot Items</b></p> <ul style="list-style-type: none"> <li>a. <b>Possible HVAC Site Visit to Milwaukee with Bill in Mid-Late October to shop and Union Hall</b></li> </ul>  |   |  |