

**Rocket Academy – Dual Credit Advanced Technology Center**  
**Governance Board Minutes**  
**Tuesday, November 28, 2023**  
**Belgium Village Hall**  
**3:00 p.m. – Monthly Meeting**

#	Item	Discussion	ACTION
1.	Call to order	Jaimie Calls meeting to order at 3pm	
2.	Roll Call	Jamie S, Randy K, Bill C, Rachel K, Greg Prah Virtual: Mike D, Nikki Kiss, Gary Knaub, Jonathan Feld Staff: David F, Chad Brakke, Tera Rogers	
3.	<a href="#">Declaration of Posting</a>	Yes - David confirmed the posting	
4.	Welcome & Introduction of Guests	Rick R	
5.	Approval of the Agenda/Consent Agenda with identification of items to be taken off the consent agenda discussion and/or separate action	Early Graduation has been stricken from the Agenda	1st: Randy 2nd: Rachel Motion Passes
6.	Public Input	N/A	
7.	Reports a. Director, David Friend, <a href="#">Director Report</a> b. <a href="#">Financial</a> , Tera Rogers c.	No Questions for David Financials - Giving Tuesday Campaign is active! - Normal monthly interest - No major updates	
8.	Action Items a. Election of new board member b. NSF Grant Update, Rachel Kroeplien c. 2023-2024 Course Offerings d. 2023-2024 Enrollment Limits	a. Greg Prah - Parent Representative on the Board i. Air Force Flight Control Specialist ii. Electro-Mechanical Degree iii. Bemis Technician iv. Harley Davidson Employee for 26 years - Engineering Technician b. Rachel - Revision updates on NSF Grant i. Utilize instructor funds as student tuition funds ii. Switch all faculty costs to a tuition fund	**Add Greg to Meeting Calendar Invites**  1st: Mike 2nd: Rachel Motion Passes - Congratulations Greg!  B: 1st: Randy 2nd: Bill

<p>e. <a href="#">Proposed Setup for Fundraising</a></p>	<ul style="list-style-type: none"> <li>iii. Designate students as Start College Now participants for future funding of tuition</li> <li>iv. Still allows for onsite support at RA, and then expanded options for students at LTC</li> <li>v. Still allows for growth and investment at Rocket Academy Site, but just allows for more student options and gradual growth</li> </ul> <p>c. Course Offerings</p> <ul style="list-style-type: none"> <li>i. Welding for sure - will be popular</li> <li>ii. HVAC? Need to market with Building Trades Course</li> <li>iii. CGBSD Goal is to provide another FTE for Welding/CNC. Not sure about 2nd for certification in HVAC</li> <li>iv. David progressing through HVAC Courses</li> <li>v. Board needs to give David direction on what courses we want to start/add</li> <li>vi. Potential for Charter School Expansion Grants</li> <li>vii. Need motion for Welding, then potential growth into Building Trades/HVAC</li> <li>viii. Chad raises concern of Seniors be the targets to do expanded coursework at LTC</li> </ul> <p>d. Enrollment Limits</p> <ul style="list-style-type: none"> <li>i. 6 coming back for Year 2 - not all are going to stay in precision machining</li> <li>ii. More of a staffing issue that limits our capacity</li> <li>iii. Need a realistic number of student capacity</li> <li>iv. Year 2 students will need a minimum amount of hours, and Juniors will need to be “schooled” into doing CBE learning</li> <li>v. David suggests 16?</li> </ul> <p>e. Fundraising Set up</p> <ul style="list-style-type: none"> <li>i. Sub-committee will meet before December Meeting and bring recommendations back to the full board for discussion</li> </ul>	<p>Motion Carries!</p> <p>C. Motion Precision Tool, Welding, Building Trades 1st: Jamie 2nd: Bill Motion Passes</p> <p>D. Motion to set 16 Cap 1st: Jamie 2nd: Bill Motion Passes</p>
<p>9. <b>Non-Action Items</b></p> <ul style="list-style-type: none"> <li>a. <b>Open House, Randy Kurth</b></li> <li>b. <b>Board members on website</b></li> </ul>	<p>Randy - Open House idea for Spring - possibly bring in industry partners/employers</p> <ul style="list-style-type: none"> <li>- Also bring in Parents/Students to use as a recruitment opportunity</li> <li>- Share the Rocket Academy Mission &amp; Vision</li> </ul>	

<p>c.</p>	<ul style="list-style-type: none"> <li>- Mike D. will bring Sub Committee categories to next December Meeting</li> </ul> <p>9B. Board Members on Website</p> <ul style="list-style-type: none"> <li>- David will send out request for info to Board members</li> <li>- Picture/Name/Contact info/Short Bio</li> </ul>	
<p><b>10. Consent Agenda Action Items</b></p> <p>a. <a href="#">Minutes</a> from Oct. 24, 2023</p> <p>b. Financial Report</p> <p>c.</p>		<p>Approve Meeting Minutes</p> <p>1st Rachel</p> <p>2nd Randy</p> <p>Motion Carries</p>
<p><b>11. Future Agenda Items</b></p> <p>a) Board Terms &amp; Elections</p> <p>b) Business/Strategic Planning</p> <p>c) Marketing Plan</p>		
<p><b>12. Next Meeting date(s)</b></p> <ul style="list-style-type: none"> <li>• December 19, 2023</li> <li>• January 23, 2024</li> <li>• February 27, 2024</li> </ul>	<p>Mike D will add Greg to meeting invites</p> <p>Nikki unavailable for January meeting</p>	
<p><b>13. Motion to adjourn into closed session</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Building Lease</a></li> </ul>		<p>1st Randy</p> <p>2nd Rachel</p> <p>Motion to Close</p>
<p><b>14. Announcements &amp; Upcoming Dates</b></p>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<p><b>15. Parking Lot Items</b></p> <p>a.</p>		

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