Rocket Academy – Dual Credit Advanced Technology Center
Governance Board Minutes
Tuesday, May 23, 2023
Cedar Grove-Belgium High School Library
3:00 p.m. – Monthly Meeting

#	Item	Discussion	ACTION
1.	**Call to order**	3:02pm Call to Order Rachel from LTC introduced - Dean of Manufacturing @ LTC	
2.	**Roll Call**	Mike D., G. Knaub, Jamie S. Tara R. Chad B., Rachel K. (LTC), Nikki K, Bill C., David F., Jonathan F.	
3.	**Declaration of Posting**	YES	
4.	**Welcome & Introduction of Guests**	Guests not in attendance. Will be asking some potential community members if they are interested in filling the 'community member/parent' role	
5.	**Approval of the Agenda/Consent Agenda with identification of items to be taken off the consent agenda discussion and/or seperate action**		1st - Jamie S. 2nd - G. Knaub Motion Approved
6.	**Public Input**	None	
7.	**Reports** a. **Director, David Friend, Director Report** b. **Financial, Tera Rogers**	D. Friend highlighted FabLab grant ($25k w/ required match); NSF Grant ($650k) were both granted. See report for chart of what funds are allocated for. D. Friend provided update on overall fundraising. Church property option would need $4mil yet. New Construct would need 5.5mil, Existing option A would need 2.8mil yet. T. Rogers provided update on finances: several deposits have been made now. Will explore elevating CD account to higher interest level as more revenue is realized.	
8.	**Action Items** a. **Curriculum Approval - Math**	Math: 3cr are needed to graduate high school. Attachment has proposed math curric coming from LTC.	1st - G. Knaub 2nd - Bill C. Motion Approved

	b. **Curriculum Approval -** [**Science**]	Science courses are focused on the application of heat, cold, pressure, etc to metals. Clear focus on physics, thermodynamics	1st - J. Schramm 2nd - J. Feld Motion Approved
9.	**Non-Action Items** a. **Fundraising**	Fundraising: need to determine sponsorship levels and funding asks. Need to determine which space we are going to go after. Option: build a campaign around a dollar amount only with a 'naming board' for any donor	
	b. [**Graduation Requirement Tracking**]	Discussed. Looks good.	
	c. **Daily** [**Schedule**] **Update**	Schedule has been simplified and aligned with existing high school schedule. Workplace Communication (LTC Course) needs to be finalized yet for M/W/F delivery	
10.	**Consent Agenda Action Items** a. [**Minutes**] **from April Meeting**	Minutes good	1st - G. Knaub 2nd - Mike D. Motion Approved
11.	**Future Agenda Items** a) **Strategically plan July 25, WRCCS Conf workshop attendance** b) **2023-2024 Budget Approval**	9:00am-1:00pm virtual workshop (sessions every hour on the hour). Budget needs to be approved by Sept 31st	
12.	**Next Mtg date(s)** ● **June 27, 2023** ● **July 25, 2023** ● **August 22, 2023**	ReSchedule Aug 22 to Aug 3rd	
13.	**Motion to adjourn**		1st - Jamie S. 2nd - G. Knaub Motion Approved
14.	**Announcements & Upcoming Dates**	● July 25, 2023, 8:30-1:30 - WRCCS Conference Day for Governing Boards and Authorizors. <mark>At least one member, if not all, needs to attend per our Charter School Grant Funding Requirements</mark>. [Register here] ● July 26, 2023 - WRCCS Conference Day for School Leaders and Teachers.	

| 15. **Parking Lot Items**
    a. **Workshop - Planning Your Board Retreat** | Ask several community members to fill community member board vacancy
ReSchedule Aug 22 to Aug 3rd
David/Mike create workshop sign-up grid
Next meeting: approve purchases from NSF grant | |

WRCCS Governing Board Resources