

**Rocket Academy – Dual Credit Advanced Technology Center**  
**Governance Board Minutes**  
**Tuesday, September 26, 2023**  
**Belgium Village Hall**  
**3:00 p.m. – Monthly Meeting**

#	Item	Discussion	ACTION
1.	Call to order	M. Dietrich called meeting to order at 3:03	
2.	Roll Call	Bill (Virtual), Nikki K (Virtual), M. Dietrich, J. Schramm, G. Knaub, J. Feld, Rachel K., Randy K., D. Friend (School Director), Chad B (District Admin.)	
3.	<a href="#">Declaration of Posting</a>	D. Friend Confirms	
4.	Welcome & Introduction of Guests	John Rossel? (developer) present	
5.	Approval of the Agenda/Consent Agenda with identification of items to be taken off the consent agenda discussion and/or separate action		G. Knaub 1st J. Schramm 2nd Motion Passes Unanimous
6.	Public Input		
7.	<b>Reports</b> a. <b>Director, David Friend, <a href="#">Director Report</a></b>  b. <b><a href="#">Financial</a>, Tera Rogers</b>	A. School is up and running. Students taking classes at both school and LTC. Students are excited to be in LTC lab, to be printing skills certs from NC3. Transporting the students has been challenging at times. Seeking bussing options. 3 YAs not yet placed, 4 placed in maintenance/mechanic, 1 placed in machining. YA placements have been difficult to secure across WI. Comments from Board: we need to get through the school start-up and then think about the future. B. Small increase in interest. Grants are being worked through.	

<p><b>8. Action Items</b>  <b>a. Building Update</b></p>	<p>Presentation from John R. (developer). Keller (design/build firm) has been engaged. Steering committee has developed concepts centered on a 12,000 sqft building with both classroom/office space and working lab space. Building will be in Belgium on Lakeview Dr (see renderings). Building rendering is showing a 'first opening' state and an 'expanded population' state. Bay doors, etc built in. Building rendering has been presented to Belgium Village Board Planning Commission 9-25-23. Ask of Board: approval to continue down this road.</p> <p>Rachel: how much storage is built in?  M. D.: Keller has been planning for as much flexibility as possible and has been wonderful to work with for an education space venture  Randy K. Has a building add-on for storage-only been discussed?  J. Feld: How many students served with the start of building opening vs expansion of equipment? 8 weld/16CNC up to 16 Weld/24CNC  What was the rationale for the classroom location...because glass-to-lab creates a really good 'look'.  Rachel: what is the goal for curriculum? 1yr or 2yrs of LTC degree?  Asking because of future-proofing space needs.  Gary: signage requirements or allowances for Village of Belgium  John: Next Steps - Prelim planning w/ Keller (refine plans to create budget): October  Bids: November  Final Approval to move forward: December</p>	<p>M. D.: Motion to approve to continue moving forward (buds)  First: Jamie  Second: Randy  Motion Passes unanimous</p>
<p><b>9. Non-Action Items</b>  a.  b.</p>		
<p><b>10. Consent Agenda Action Items</b>  a. <a href="#">Minutes</a> from Aug. 29, 2023  b. <a href="#">Minutes</a> from Sept. 15, 2023  c. Financial Report</p>		
<p><b>11. Future Agenda Items</b>  a) Business Plan</p>		
<p><b>12. Next Mtg date(s)</b>  • October 24, 2023</p>		<p>December meeting will be rescheduled to 19th</p>

<ul style="list-style-type: none"> <li>• November 28, 2023</li> <li>• December 19, 2023</li> </ul>		
<b>13. Motion to adjourn</b>		M. D. Motion to adjourn 4:23 Gary first Jamie second Motion Passes
<b>14. Announcements &amp; Upcoming Dates</b>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<b>15. Parking Lot Items</b> <ul style="list-style-type: none"> <li>a. Workshop - Planning Your Board Retreat</li> <li>b. Possible HVAC Site Visit to Milwaukee with Bill in Mid-Late October to shop and Union Hall</li> </ul>	Will plan Board retreat at future meeting  How do we 'sell' the notion of an HVAC offering? Inspire? Employer visits to school?  Need: need an additional board member...ideally a parent  Next meeting - future faculty hiring	

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